RENAISSANCE®
HOTELS

Renaissance Amsterdam Hotel – Procurement Manager

DISCOVER THIS WAY

Are you a natural negotiator with a passion for hospitality? Do you enjoy building strong supplier relationships while keeping operations running smoothly? Are you organised, commercially minded, and ready to take ownership of the purchasing process?

The Renaissance Amsterdam Hotel is looking for you as our new Procurement Manager!

What are my responsibilities?

As our Procurement Manager, you play a key role in ensuring the smooth and efficient procurement of goods and services across the hotel. From negotiating with suppliers to overseeing inventory and purchasing processes, you make sure our teams have everything they need to deliver exceptional guest experiences.

You lead the daily operations of the Purchasing department, balancing cost efficiency, quality and operational needs. With your hands-on approach and commercial mindset, you continuously look for opportunities to improve processes and strengthen supplier partnerships.

Your responsibilities include:

- Oversee daily purchasing, receiving, storage and distribution of goods.
- Build and maintain supplier relationships, negotiate prices and ensure competitive purchasing conditions.
- Manage inventory, stock levels and monthly stocktaking.
- Monitor purchasing costs, budgets and opportunities for improvement.
- Ensure compliance with purchasing procedures and financial controls.
- Collaborate with department leaders to meet operational needs.
- Lead and support the Purchasing team, taking a hands-on approach when needed.

What makes you the perfect candidate?

- You have previous experience in procurement, purchasing or inventory management, preferably within hospitality.
- You are a confident negotiator with strong commercial awareness and excellent relationship-building skills.
- You are organised, detail-oriented and comfortable managing multiple priorities.
- You enjoy leading a team but are equally happy to roll up your sleeves and help out when needed.
- You are proficient in Excel and purchasing/inventory management software.
- You have a good understanding of purchasing procedures, inventory control and financial processes.

- You have strong communication skills and are fluent in English; Dutch is a plus.
- You bring a proactive mindset, a sense of ownership and a genuine passion for hospitality.

What do you receive in return?

Located just moments from Amsterdam Central Station, the Renaissance Amsterdam Hotel is a place where people, stories and cultures come together and where you are invited to bring your own. We offer:

· An inspiring and professional environment that nurtures creativity and personal development.

· Travel allowance up to € 200 to make your daily commute easier.

· Salary up to € 3.800 gross per month.

· Bonus for employee referral, more friends = more bonuses!

· Personal coaching to support you in your day-to-day job and lots of development and training opportunities.

· Clear and exciting career paths within our expanding hotel, providing opportunities to advance and make your mark.

· Special Associate Rate discount available for Marriott and Archer products worldwide.

· A TakeCare program: a comprehensive Marriott wellness initiative designed to support the physical, mental and emotional well-being of our ambassadors.

· As part of our culture we celebrate recognition and organize many social activities, such as our Associates Appreciation Week, yearly Staff Party and Team outings.

Curious to join a team where sustainability and hospitality go hand-in-hand? Apply now and be part of something special. We are proud to be recognised as Europe's Leading Sustainable City Hotel 2025, and we are committed to continuous improvement: environmentally, socially and culturally.

The Renaissance Amsterdam Hotel is an equal opportunity employer, and we welcome all applicants who want to grow with us.

https://www.marriott.com/en-us/hotels/amsrd-renaissance-amsterdam-hotel/overview/